

## PRIVACY NOTICE

This privacy notice discloses the privacy practices for [www.ecofriendlyenergyco.com](http://www.ecofriendlyenergyco.com). This privacy notice applies solely to information collected by this web site. It will notify you of the following:

1. What personally identifiable information is collected from you through the web site and how it is used and with whom it may be shared.
2. What choices are available to you regarding the use of your data.
3. The security procedures in place to protect the misuse of your information.
4. How you can correct any inaccuracies in the information.

### Information Collection, Use, and Sharing

We are the sole owners of the information collected on this site. We only have access to collect information that you voluntarily give us such as; name, address, phone and billing information via email or other direct contact from you. We will not sell or rent this information to anyone.

We will use your information to respond to you, regarding the reason you contacted us. We will not share your information with any third party outside of our organization, other than as necessary to fulfill your request.

Unless you ask us not to, we may contact you via email in the future to tell you about new products or services, or changes to this privacy policy.

### Your Access to and Control Over Information

You may opt out of any future contacts from us at any time. You can do the following at any time by contacting us via the email address or phone number given on our website:

- See what data we have about you, if any.
- Change/correct any data we have about you.
- Have us delete any data we have about you.
- Express any concern you have about our use of your data.

### Security

We take precautions to protect your information. **We do not collect sensitive information via the website.** We do not use credit cards and do not collect such information. **The only billing information we collect is name, physical address, email address, FAX number and telephone number.** When we collect information about a project, **financial information is directly collected by our financing affiliates. We do not collect or store such information unless otherwise previously disclosed to the public or subject to public disclosure via request.**

We protect your information offline. We do not collect personally identifiable information, but if we receive it from a public source, we would only allow employees who need the information to perform a specific job to have access. If we acquire any personally identifiable information from a public source,

the computers/servers in which we store personally identifiable information are kept in a secure environment.

If you feel that we are not abiding by this privacy policy, you should contact us immediately via telephone at 925 943 6282 or via email to [ag@ecofriendlyenergyco.com](mailto:ag@ecofriendlyenergyco.com). (Created 5-14-13 date created)